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# Managing Archives And Archival Institutions

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### **Managing Archives And Archival Institutions**

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Under the general supervision of the central management of the records and archives institution or archival institution, these branch establishments perform the same function in relation to regional or local government agencies as the National Archives does to central government. The principles and practices described in this module should also apply to regional or branch archival establishments.

### **Managing Archives - International Records Management Trust**

Archives says, "Institutions holding archives adopt a pro-active approach to access." Active promotion by the archival institution and by individual archivists helps ensure that a broad section of the general public receives information about the archival

institution and its holdings. Outreach activities may include exhibitions (including

### **Principles of Access to Archives**

The professional management of an archival institution through application of archival principles and techniques. ARCHIVIST The professional staff member within an archival institution responsible for any aspect of the selection, preservation, or use of archival materials. ARRANGEMENT

### **Archives and Records Management Resources | National Archives**

Archive collections are usually unique, which is why it is so important to take proper care of them. They need to be carefully stored and managed to protect and preserve them for current and future use. 2.1.2 Sometimes these collections are kept in specialist collecting institutions, which are also called 'archives'. Examples of these ...

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The recordkeeping profession and archival institutions in our society are charged with the mission of building and managing frameworks and systems which assure the preservation and accessibility of accurate, complete, reliable, and authentic records and archives in this sense. The accountability of the recordkeeping profession and archival institutions is therefore a critical issue in democratic societies. In the aftermath of the Children Overboard story, for example, a parliamentary ...

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It provided a rational basis for archival ... and R. Fruin in their Manual for the Arrangement and Description of Archives (New York, 1940. 225 p.; an English translation from the 1920 edition) and by the English archivist Hilary Jenkinson in A Manual of Archive Administration (rev. ed., London, 1937. xvi, 256 p.). The first postulate of the principle of respect des fonds is that records will ...

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The book Managing Archives and Archival Institutions, Edited by James Gregory Bradsher is published by University of Chicago Press.

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archival institutions, libraries, museums and so on in the area where the archival institution is sited. •Availability of resources to carry out a successful acquisition programme should be a priority. Department of Information Studies Slide 24 . Publicity of Acquisitions •Acquisitions should be carefully documented for both present activity and for future generation of archivists in ...

### **Session 5 Acquisition Of Archival Materials**

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